



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN
12, SUDDER STREET, KOLKATA – 700 016.
DELHI OFFICE-CMA BHAWAN, 3 INSTITUTIONAL AREA,
LODI ROAD, NEW DELHI- 110 003

Telephones : (033)2252-1301/1034/1035
: (033)2252-1619/1492/1602
: (033)2252-7373/7143/2204
: (011)24622156-58
E-mail : ccmpps@icmai.in, cbc@icmai.in
Website : www.icmai.in

Tender Notice

ICMAI/2022/National Seminar_CCMPGS_MAY 2022/Bhubaneswar/Flex Printing

Date: 25.04.2022.

Date of Invitation: April 25, 2022 **Date of Closure:** 15:30 hours on May 1, 2022.

Date of Tender Opening: 15:00 hours on May 2, 2022.

The Institute of Cost Accountants of India is organizing 3 Day National Seminar on Cost Management of for Public and Government Services with a theme “Cost Excellence – A Sustainable Business Strategy” at Bhubaneswar on 13th, 14th & 15th May, 2022.

In this connection quotations are invited from reputed printers located at Bhubaneswar for the printing of Flex for the event.

In case you are interested you may send your quote for the printing job in a sealed envelope mentioning “Quotation for 3 Day National Seminar on Cost Management of for Public and Government Services May 2022 at Bhubaneswar- Flex Printing Works” to be dropped in the tender box at CMA Bhawan, A 122/2, Nilakanta Nagar, Nayapalli, Unit – 8, Bhubaneswar – 751012, Odisha as per the following specifications latest by 15:30 hours on Sunday, May 1, 2022.

S.No.	Description	Specification	Qty	Size
B	Flex Designing, Printing & Fixing at the site	Seminar Flex Printing – Content matter of the flex will be provided by the Institute [Multi Sizes] - Plain Flex - Star Flex	20-30 Nos. 5 Nos	Will be provided at the time of execution of the works

Terms and Condition of the tender:

1. Purchase order will be communicated to you by email.
2. Delivery of the items should not exceed 4 days from date of finalization of the proof.
3. No delivery charges will be paid extra.
4. Taxes shall be paid as applicable and quoted by the vendor.
5. Quantity given above may vary at the time of placing the Purchase order.

Bhubaneswar Chapter of Cost Accountants

CMA Bhawan, A/122/2, Nayapalli, Nilkantha Nagar, Bhubaneswar – 751012

Phone : 0674-2396622/2395622, Mob. No. – 6370813308

E-mail : cbc@icmai.in, Website: www.icmaibbsr.in



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6. Payment will be made within 15 days against the invoice along with duly receipted delivery challans and after receipt of the ordered quantity in full as per the specifications and in good condition.
7. L1 party will be selected based on the financial quote excluding taxes.
8. Quotation need to be given in Square Feet only.
9. For any query/clarification, please contact Shri Tushar Ranjan Mohanty, Asstt. Coordinator, Bhubaneswar Chapter at (0674)-2396622, M-6370813308 during the validity time for receipt of quotations.
10. The committee reserves the right to reject any/ all quotations without assigning any reason there for.
11. Any dispute in awarding of the tender and during execution of the work will be settled mutually between the institute and vendor.
12. The quotation should be in the following format: Part A – Details of the Company, Part B – Financial Bid.

Part A: Details of the Company:

S.No.	Details Requested	Provide Details
1.	Name of the Printer	
2.	Year of Commencement of business	
3.	Complete Address (with Phone, Mobile, Email)	
4.	Turnover of last three consecutive years	
5.	At least 3 Similar Work done for Govt/ PSU / University / Institute/Corporates etc.	
6.	PAN [Copy to be enclosed]	
7.	GST Registration No. [Copy to be enclosed]	
8.	Details of Bank Account - Name of the Bank	

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	<ul style="list-style-type: none">- Branch Address- Account No.- Nature of Bank Account- IFSC Code	
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Part B: Financial Bid

S.No.	Description	Qty	Per Sq. Ft. Price Quoted (Rs.)	Taxes	Total Price (Rs.)
B	Flex Designing, Printing & Fixing at the site				
B.1	Plain Flex [Sq.Ft]	30 Nos			
B.2	Star Flex [Sq.Ft]	5 Nos.			
Sub-total (I)					
GST as applicable II)					
Grant Total (I+II)					
Grand Total (In words)					
Delivery Period * Should be within seven days from placing the Purchase order					
Any other information					

Convenor
Local Purchase Committee-National Seminar on
Cost Management of Public & Government Services
Bhubaneswar

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