



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN
12, SUDDER STREET, KOLKATA – 700 016.
DELHI OFFICE-CMA BHAWAN, 3 INSTITUTIONAL AREA,
LODI ROAD, NEW DELHI- 110 003

Telephones : (033)2252-1301/1034/1035
: (033)2252-1619/1492/1602
: (033)2252-7373/7143/2204
: (011)24622156-58
E-mail : ccmpgs@icmai.in, cbc@icmai.in
Website : www.icmai.in

Tender Notice

ICMAI/2022/National Seminar_CCMPGS_MAY 2022/Bhubaneswar/LED Wall_Sound System & Accessories

Date: 25.04.2022.

Date of Invitation: April 25, 2022 **Date of Closure:** 15:30 hours on May 1, 2022.

Date of Tender Opening: 15:00 hours on May 2, 2022.

The Institute of Cost Accountants of India is organizing 3 Day National Seminar on Cost Management of for Public and Government Services with a theme “Cost Excellence – A Sustainable Business Strategy” at Bhubaneswar on 13th, 14th & 15th May, 2022.

In this connection quotations are invited from reputed parties located at Bhubaneswar for the hiring of LED Wall as Stage backdrop, Sound System & its accessories for the event for all three days.

In case you are interested you may send your quote for the printing job in a sealed envelope mentioning “Quotation for 3 Day National Seminar on Cost Management of for Public and Government Services May 2022 at Bhubaneswar- the hiring of LED Wall as Stage backdrop, Sound System & its accessories” to be dropped in the tender box at CMA Bhawan, A 122/2, Nilakanta Nagar, Nayapalli, Unit – 8, Bhubaneswar – 751012, Odisha as per the following specifications latest by 15:30 hours on Sunday, May 1, 2022.

S.No.	Description	Specification	Qty
A	Hiring of LED Wall as backdrop of the main stage of the Auditorium	P3 Size 20' X 8' with Accessories P3 for 3 days	1 No.
B	Hiring of LED TV	49" Screen with Slanting for 3 days	2 Sets
C	Hiring of Sound System	Top Base Monitor Cordless Collar Mike Podium Mike	4 Nos 2 Sets 2 Nos 2 Nos 1 No. 2 Nos
D	Hiring of Lights & accessories	Light Palco Face lights Dimmer	12 Nos 10 Nos 1 No.

Bhubaneswar Chapter of Cost Accountants

CMA Bhawan, A/122/2, Nayapalli, Nilkantha Nagar, Bhubaneswar – 751012

Phone : 0674-2396622/2395622, Mob. No. – 6370813308

E-mail : cbc@icmai.in, Website: www.icmaibbsr.in



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Terms and Condition of the tender:

1. Purchase order will be communicated to you by email.
2. Installation and testing of all the items as listed above should be made minimum 1 day prior to the start of the date of the seminar i.e. by 12th May,2022.
3. No delivery charges will be paid extra.
4. Taxes shall be paid as applicable and quoted by the vendor.
5. Quantity given above may vary at the time of placing the Purchase order.
6. Payment will be made within 15 days against the invoice along with duly receipted delivery challans and after receipt of the ordered quantity in full as per the specifications and in good condition.
7. L1 party will be selected based on the financial quote excluding taxes.
8. Quotation need to be given in Square Feet only.
9. For any query/clarification, please contact Shri Hemanta Kumar Biswal, AAO, Bhubaneswar Chapter at (0674)-2396622, M-6370813308 during the validity time for receipt of quotations.
10. The committee reserves the right to reject any/ all quotations without assigning any reason there for.
11. Possibility of rescheduling of the date of the seminar may happen in case of any notification of the Central Govt./State Govt./Local Authority imposing restrictions on public gathering come into force due to spread of Novel Corona Virus(COVID-19).
12. Considering the same any advance paid to the Vendor to be adjusted with the delivery of services/goods to be taken on a deferred date of the seminar.
13. Any dispute in awarding of the tender and during execution of the work will be settled mutually between the institute and vendor.
14. The quotation should be in the following format: Part A – Details of the Company, Part B – Financial Bid.

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Part A: Details of the Company:

S.No.	Details Requested	Provide Details
1.	Name of the Printer	
2.	Year of Commencement of business	
3.	Complete Address (with Phone, Mobile, Email)	
4.	Turnover of last three consecutive years	
5.	At least 3 Similar Work done for Govt/ PSU / University / Institute/Corporates etc.	
6.	PAN [Copy to be enclosed]	
7.	GST Registration No. [Copy to be enclosed]	
8.	Details of Bank Account <ul style="list-style-type: none">- Name of the Bank- Branch Address- Account No.- Nature of Bank Account- IFSC Code	

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Part B: Financial Bid

S.No.	Description	Qty	Per Item Price Quoted (Rs.)	Taxes	Total Price (Rs.)
Hiring Charges for 3 Days [13 th , 14 th & 15 th May,2022]					
A	LED Wall as backdrop of the main stage of the Auditorium - P3 Size 20' X 8' with Accessories P3	1 No.			
B	LED TV - 49" Screen with Slanting	2 Sets			
C	Sound System - Top - Base - Monitor - Cordless - Collar Mike - Podium Mike	4 Nos 2 Sets 2 Nos 2 Nos 1 No. 2 Nos			
D	Hiring of Lights & accessories - Light Palco - Face lights - Dimmer	12 Nos 10 Nos 1 No.			
Sub-total (I)					
GST as applicable II)					
Grant Total (I+II)					
Grand Total (In words)					

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Delivery & Checking of equipment's Period	
* Should be 1-day prior of the start date of the Seminar	
Any other information	

Convenor

Local Purchase Committee-National Seminar on
Cost Management of Public & Government Services
Bhubaneswar

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